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**SUPPLY CHAIN MANAGEMENT UNIT**

**INVITATION TO BID**

**ADDENDUM**

<b>PANEL OF 5 DIESEL MECHANICS FOR SERVICE, MAINTENANCE AND REPAIRS OF MUNICIPAL FLEET FOR PERIOD OF THREE YEARS ON A CALL OUT BASIS</b>	<b>TECH-015-2021/22</b>
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This communicate serves to inform bidders to consider the below table under **Evaluation on Functionality** and ignore the table on page 20 and 21 of the tender document. The table should be attached to the tender document when submitting.

The closing date has been extended from **09 June 2022** to **15 June 2022**

Kindly direct all technical enquiries to **Mr Mabetwa / Mr Wasilota** at **015 501 2300** between 08:00 and 16:30. All Bids should be submitted at Mogwadi Municipal Tender Box by the latest **15 June 2022 at 11:00**, clearly marked the name of the Bid and BID Ref no. Any bids submitted after the closing date will not be considered.

**Mr MAKGATHO K.E**  
**ACTING MUNICIPAL MANAGER**

**Vision: A developmental people driven organization that serves its people**

**Mission: To provide essential and sustainable services in an efficient and effective manner**

[Reference: TECH-015-2021/22]

Criteria	Weights	Applicable values
<b>Company Experience</b>	<b>25</b>	
Attach maximum five (5) completed and stamped assessment forms [Annexure A] and related appointment letters with valid contact details, of past or current contracts of service, repairs and maintenance of fleet. The municipality reserves the right to call the bidder's clients as part of evaluation.		
<b>Workshop and Equipment</b>	<b>30</b>	
<ul style="list-style-type: none"> <li>• Proof of ownership for on-site field service vehicle and Certificate of registration</li> <li>• Diagnostic machine – provide proof of ownership and colour photographs.</li> <li>• Low bed truck (Abnormal load) – provide proof of ownership and colour photographs.</li> <li>• Tow truck for passenger vehicles – provide proof of ownership and colour photographs.</li> <li>• Engine lifting equipment – provide proof of ownership and colour photographs.</li> <li>• Physical address of a compliant Bidder's workshop for repairing of vehicles– provide proof of ownership and colour photographs of the workshop</li> </ul> <p>The workshop and equipment above may be owned or rented by the bidder. Attach proof ownership OR lease agreement if renting. <i>The municipality reserves the right to conduct site inspection in order to verify the workshop and equipment.</i></p>		Poor = 1 Average = 2 Good = 3 Very good = 4 Excellent = 5
<b>Methodology</b>	<b>10</b>	
A detailed project implementation plan which fully outline the below: - Fault reporting procedures, response time (including weekends and public holidays) - Technical Assistance response time Warranty periods for spare parts and service		
<b>Project Manager</b>	<b>15</b>	
<u>Company Owner</u> with a minimum of ten (10) years' proven experience in service, repairs and maintenance of vehicles (Earth moving equipment, Heavy and Light duty). Attach CV plus certified copy of N3 in <b>Diesel Mechanic</b> or <b>Automotive Engineering</b> or Higher and Trade Test		
<b>Key Support Personnel</b>	<b>15</b>	
<u>2x Mechanical Artisans</u> with a minimum proven experience of 7 years' proven experience in service, repairs and maintenance of vehicles. Attach CV and certified copy of N3 Diesel Mechanic or Higher and certified copy Trade Test certificate.		
<u>2x Mechanical Assistance</u> with certified copy of Grade 12 certificate or Higher and minimum of 5 years' experience relevant in service, repairs and maintenance of fleet.		
<u>OHS Officer</u> SAMTRAC or NOSA Certificate or any accredited OHS Related Certificate with at least Five (5) years' experience.		
<b>Financial Viability</b>	<b>05</b>	
<i>Bank rating (Attach proof from the bank not more than <b>one month old</b> before tender advert date) bank rating <b>C or higher</b></i>		
<b>Total functionality Score</b>	<b>100</b>	

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